

MAINE EMS EDUCATION COMMITTEE MINUTES

Date: Wednesday, September 10, 2003
 Member Present: D. Boucher, R. Chase, D. Gilman, P. Marcolini (Chairman), R. Petrie, B. Zito
 Absent: C. Boehm, P. Conley, J. Caron, B. Davis, L. Delano, G. Miller, B. Mullis, D. Palladino, J. Partridge, P. Plumer, K. Pomelow,
 Guests: Tim Crowley (NMCC), Betty Kent-Conant (NMCC), Jim Caron, Jay Bradshaw
 Timekeeper: R. Chase
 Scribe: D. Corning
 Meeting Opened at: 0907

TOPIC	DISCUSSION/ACTIONS TAKEN	FUTURE ACTION
1. Introductions	1. Members and guests made self-introductions.	1. No action items necessary.
2. Ratification of Minutes	2. The June minutes were accepted as presented.	2. No action items necessary.
3. Staff Report	3. Dwight reviewed pertinent highlights from the Operations Team and Board meetings.	3. No action items necessary.
4. Old Business	4.	4.
a. CBO's	a. Dwight reviewed the proposed changes to our CBO document. It was suggested that the breakdown of clinical hour requirements be added to this document.	a. Dwight to update CBO's and distribute.
5. New Business	5.	5.
a. Manikin Intubation Training Program	a. Paul will talk with Dr. Burton to learn his views and opinions concerning manikin intubation training, and how this type of training will fit into the proposed new airway module. The discussion will probably take place through the MDPB, so it may be a few months before the Education Committee continues discussion on this topic.	a. Paul to follow up with Dr. Burton and the MDPB.
b. Preceptor Guidelines	b. Rick offered to look at guidelines from United and Delta, as well as information from Aroostook, and will bring information back to this committee.	b. Rick to review other preceptor guidelines and report back to committee.
c. Distance Education	c. Daryl presented a request for allowing distance education to be utilized in licensure courses. Today's discussion on distance education considered only "live" sessions where an instructor is teaching to a class of students in 1 location and a separate class of students is participating via Polycom (or similar). Daryl is	c. Rick & Daryl to develop an operational document, Daryl to follow up with other states utilizing similar distance education, Dwight to add to

proposing to use separate instructors in each distance location, but it was agreed that this might be too costly to require it. The group discussed some of the things an Instructor needs to do differently, including preparing handouts, overheads, etc a week ahead of time, know how to trouble shoot the equipment, may need to structure course differently to put more hands on time together, etc. The restructuring of a course could lead to slightly longer programs since there may not be an opportunity to practice a skill immediately following the presentation of the skill. It was agreed that procedures need to be developed, issues of course approval need to be addressed (who approves if the course origination site is in 1 region and the remote site is in a 2nd region), and a good evaluation tool needs to be utilized to review the quality of the results. Rick and Daryl offered to work on an operational document. Daryl will also follow up with other states that may be utilizing a similar process to see what pitfalls they have encountered, and if there has been a need to provide instructors with more education in how to provide this type of education. **MOTION: For the Education Committee to approve “live” distance education programs for courses leading to licensure. (Boucher/Petrie) Passed 4-2 (Gilman/Zito)** This will now be referred to the Operations Team, then the Board.

Operations Team agenda.

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| d. Domestic Assault Recognition Training | d. The work being done by Kate Faragher of the Family Violence Project is not yet complete. This topic will be continued to the October agenda. | d. No action items necessary. |
| e. Program Entrance Requirements | e. The committee discussed how course pre-tests are used and whether or not people should be denied admission to a course based on a pretest (English, math). These seemed to be most important at the advanced levels of training. It was agreed that it would be beneficial to have this discussion with someone from the community college system. Bill, Rick, and Jim offered to bring this discussion to the Operations Team to see if there is also interest there, and then to try to schedule a joint meeting with a community college representative in November. | e. Bill, Rick, and Jim to discuss pretesting with the Operations Team, and consideration for a joint meeting with a community college representative. |
| f. Basic EMT Refresher | f. The question of the need for an end of class written and practical test for an EMT-Basic Refresher class was briefly discussed. Drexell will be invited to the October meeting to join this discussion. | f. Dwight to invite Drexell to the October meeting. |

The meeting adjourned at 11:20 pm.

Next Meeting: October 8, 2003